

SCHOOL OF GROOVE SPRING 2007 REGISTRATION FORM

Vuk School of Groove, 883 Cambridge St. Cambridge, MA 02141
Phone: 617-868-1118 Fax : 617-868-1118

STUDENT INFORMATION

Name: _____
First (not nickname) Middle Initial Last

Address: _____
Street City State Zip

Occupation: _____ Employer: _____

Work Phone: (____) _____ Home Phone: (____) _____

E-Mail address: _____

Date of Birth: _____ Age: _____ Gender: _____ Place of Birth: _____

Soc. Sec.# _____

Instrument: _____ Secondary Instrument (If applicable): _____

PARENT/ GUARDIAN INFORMATION *(If student is under 18 years old)*

Parent / Guardian: _____ US Resident: Y/N
(Circle One) Full First MI Last (circle one)

Address: _____
Street City State Zip

Occupation: _____ Employer: _____

Work Phone: (____) _____ Email: _____

Second Parent name (if residing at same address): _____
Full First Last

Occupation: _____ Employer: _____

Work Phone: (____) _____ Email: _____

School: _____ Grade: _____ H.S.Grad Date: _____
(only if currently in High School)

General Registration Information

Registration Fee:

A one-time non-returnable \$15 registration fee is required of all incoming students.

Course Cancellation

School of Groove reserves the right to cancel classes at any time. Students enrolled in a class cancelled by School of Groove will receive a full refund, including the registration fee. If a class is cancelled, registered students will be notified by phone.

Private Lesson Attendance

Students are expected to appear for regularly scheduled lessons. When a teacher is absent, lessons will be made up at mutually arranged times with the student. If the student and teacher agree that the number of registered lessons cannot be met, a refund may be requested before the end of the semester. Student absences for any reason do not qualify as refundable missed lessons. Teachers may make up these lessons at their discretion. Make-up lessons cannot be guaranteed if absence is incurred by the student. Students are responsible for ensuring that they receive the lessons for which they have paid. Students experiencing unusual teacher absentee problems should contact the Director.

Changing Teachers

Students changing private teachers within an academic season must complete a "Change of Private Teacher Form" prior to making the course change. This form requires the signature of the current teacher, the new teacher, the parent, and the Director. Students must pay any adjustments in tuition in order for the change to take effect.

Ensemble Attendance

Students are expected to prioritize consistent attendance at School of Groove ensemble rehearsals. Absences from ensembles must be approved at least one week in advance. Ensemble absence request forms are available from the front office. Continued participation in ensembles will be reviewed for any student who misses three or more rehearsals in a semester. Attendance at all dress rehearsals and performances is mandatory.

Withdrawals and Refunds

Students may withdraw from courses and ensembles within the first three weeks and receive a partial refund. Students must request withdrawal from a class in person or in writing to the Director. Informing an instructor of a decision to withdraw from a course, stopping or withholding payment, and not attending classes do not constitute withdrawal from a course. There is no refund for semester long courses dropped mid-semester. Exceptional refund requests will be reviewed when the request is made in writing with adequate documentation.

School Closings

The school may be closed in some cases of inclement weather. Announcements will be updated regularly on the automated attendant at the School of Groove main number, (617) 868-1118. If school is cancelled due to bad weather, every effort will be made to make up lessons and classes.

*For any additional questions regarding school policy, please consult the Student Handbook or contact the front desk.

REGISTRATION WORKSHEET

Tuition Programs

License to Groove (Certificate)

Private Instructor (60 minute lesson)	Instrument	No. of Weeks (Increments of 4)	Weekly Rate (\$100)	Tuition
_____	_____	_____	x _____ =	_____
(student may also choose to receive two 30 minute lessons from two different teachers)				

Ensemble
(pop/rock, jazz, hip-hop, classical, world)

Music Theory
(musicianship, performance ear training, rhythmic techniques)

Music Elective
(arranging, improvisation)

Graduate Performance Major

Private Instructor (60 minute lesson)	Instrument	No. of Weeks (Increments of 4)	Weekly Rate (\$75)	Tuition
_____	_____	_____	x _____ =	_____
(student may also choose to receive two 30 minute lessons from two different teachers)				

Ensemble
(pop/rock, jazz, hip-hop, classical, world)

Performance Major

Private Instructor (30 minute lesson)	Instrument	No. of Weeks (Increments of 4)	Weekly Rate (\$60)	Tuition
_____	_____	_____	x _____ =	_____

Ensemble
(pop/rock, jazz, hip-hop, classical, world)

(continued on reverse side)

